

**APPLICATION FOR APPROVAL TO PROCEED WITH
EXTERIOR CHANGES TO A CONDOMINIUM UNIT
BOARD APPROVAL REQUIRED BEFORE ANY PROJECT CAN BEGIN**

**COQUINA CLUB OF NAPLES, INC. RULES FOR ANY CONSTRUCTION OR
UNIT ALTERATION PROJECT**

- 1) Contractor must be licensed by the State of Florida.
- 2) Contractor must carry General Commercial Liability Insurance, including complete operations, in an amount not less than \$1,000,000.00 and Worker's Compensation Insurance in an amount not less than \$500,000.00 and Automobile Liability Insurance (including non owned automobiles) in an amount not less than \$500,000.00.
- 3) City of Naples permit must be issued
- 4) All work must be completed within six (6) months of the issuance of the Coquina Club of Naples, Inc. construction approval.
- 5) The outside work area is to be kept neat and clean.
- 6) It is the unit owner's and the contractor's responsibility to clean to the original condition existing prior to the commencement of the work any stains on outside of building, carpets or walkways.
- 7) The unit owner is responsible for any damage to the common elements or other properties within the Condominium caused as a result of this project
- 8) The unit owner shall indemnify, defend and hold harmless the Coquina Club from any and all claims, actions, costs, or expenses of any nature whatsoever including but not limited to attorney's fees arising out of the work approved herein.
- 9) No material construction which shall cause exterior noise or vibration to any Coquina residents including such activities as jack hammers, sledge hammers or removing or modifying walls or windows or doors, use of tile cutters, etc. is prohibited at any time between November 15 – May 1.
- 10) Any power tools must be operated inside of individual unit or behind the garbage dumpsters and not in any common areas.
- 11) Hours of construction work are Monday to Friday 8:00 a.m. to 5:00 p.m. On Saturdays, work that does not generate noise, such as painting or cleanup, may be performed from 8:00 a.m. to 5:00 p.m.
- 12) The contractor is responsible for having any trash generated by a project hauled away. The Association dumpsters may not be used by the Contractors.
- 13) If any Owner or Contractor has any questions about these rules or their interpretation, he/she must immediately contact the Board of Directors before proceeding with the project. A violation of any of these rules will cause the immediate revocation of the Board approval for the project. In addition, violation of any of these rules by a Contractor will prohibit the Contractor from being approved for any additional work at Coquina Club for a period of 24 months from the date of violation. It is the contractor's responsibility to make any subcontractor aware of these rules and to insure that all subcontractors are licensed and insured as set forth in Item 2 above.
- 14) The Owner or Contractor shall submit a work plan including drawings of the proposed renovation to the Board with this application.

Acknowledged, understood and agreed to:

Unit Owner's Signature _____ Date _____

Unit Owner's Signature _____ Date _____

Unit Number _____

I have read and understand rules _____ License # _____ Date _____
(Contractor Signature)

Date Received by Coquina Club of Naples _____ Received by _____

This application was Approved _____ Denied _____ Date _____

Authorized By _____ Title _____

Copy Returned to Applicant by _____ Date _____